



## City Academy Whitehawk

### Music Specialist Teacher – Teacher’s Mainscale to Upper Payscale

**Responsible to:** Headteacher

**Responsible for:** Teaching and supporting all designated classes in Music

#### **Job Purpose:**

To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support a designated curriculum area as appropriate.

To monitor and support the overall progress and development of pupils as a Teacher

To facilitate a learning experience which provides pupils with the opportunity to achieve their individual potential in music.

To work with Quality of Education leaders to establish effective curriculum design in Music

To work with Quality of Education leaders to establish effective assessment to accelerate pupil progress

To share and support the school’s responsibility to provide and monitor opportunities for personal and academic growth.

#### **Teaching:**

To undertake a designated programme of teaching Music across year groups from all key stages

Plan and Teach consistently effective lessons in line with the CAW’s pedagogical principles

Plan and deliver schemes of work and lessons that meet the requirements of the EYFS, KS1 & KS2

Be a role model for pupils, inspiring them to be actively interested in Music

Set expectations for staff and pupils in relation to standards of achievement and the quality of learning & teaching

To maintain appropriate records and to provide relevant accurate and up-to-date information for Arbor

To complete the relevant documentation to assist in the tracking of pupil progress

Prioritise and manage time effectively, ensuring continued professional development in line with the role

To follow all school policies and procedures, constructively evaluating these where subject specific adaptations may be necessary

To ensure the effective/efficient deployment of classroom support where appropriate

To effectively maintain discipline in accordance with the school procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work

Follow schemes of work for Music at all Key stages

Promote aspects of Personal Development related to Music, including liaison with Peripatetic teachers

Updating professional knowledge and expertise as appropriate to keep up to date with developments in teaching practice and methodology, in general, and in the curriculum area of Music.

Promote Music learning and performance skills through out of hours activities.

Ensuring a high-quality learning environment within the Music area

<b>Assessment, Feedback and Tracking:</b>
<p>Use and constructively evaluate the school's Feedback, Marking and Assessment Policy</p> <p>Undertake assessment of pupils as requested according to school procedures</p> <p>Complete the relevant documentation to assist in the tracking of pupils</p> <p>To lead, monitor and evaluate the assessment of, and feedback to, pupils in line with whole school policy</p> <p>Assess, record and report on the attendance, progress, development and attainment of pupils and to keep such records as are required</p>
<b>Staff Development:</b>
<p>To continue personal development in the relevant areas including subject knowledge and teaching methods</p> <p>To proactively engage actively in the Performance Management process</p> <p>Actively participate in whole school CPD programmes, attending weekly PD sessions and INSET days</p> <p>To take part in the staff development programme by participating in arrangements for further training and professional development.</p>
<b>Pupil Support and Progress:</b>
<p>To promote the general progress and well-being of individual pupils and classes as a whole.</p> <p>To register pupils, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life</p> <p>To evaluate and monitor the progress of pupils and keep up-to-date pupil records as may be required</p> <p>To contribute to the preparation, execution and review of Action Plans and other reports as required</p> <p>To alert the appropriate staff to problems experienced by pupils</p> <p>To communicate as appropriate, with the parents of pupils and with persons or bodies outside the school concerned with the welfare of individual children, after consultation with the appropriate staff.</p> <p>Demonstrate commitment to reasonable adjustments and apply the Behaviour for Learning policy so that effective learning can take place for all children</p> <p>Meet with pupils over whom there are concerns and contact home where necessary in conjunction with Welfare Team and/or Senior Management Team</p>
<b>Safeguarding:</b>
<p>Be keenly aware of the responsibility for safeguarding children and to help in the application of the Safeguarding and Safe Practices policy within the school</p> <p>Comply with the school's Safeguarding Policy in order to ensure the welfare of children and young persons</p>
<b>Communications, Marketing and Liaison:</b>
<p>To communicate effectively with the parents of pupils as appropriate</p> <p>Where appropriate, to communicate and cooperate with persons or bodies outside the school.</p> <p>To follow agreed policies for communications in the school</p> <p>To take part in marketing and liaison activities such as Open Evenings, Parents' Evenings, liaison events with partner schools (Aurora Academies Trust/Deans Schools).</p>

**Personal Responsibilities:**

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and pupils to follow this example
- To actively promote school policies and procedures
- To be responsible for own continued professional development
- To comply with the school’s Health & Safety policy and undertake risk assessments as appropriate.
- To be courteous to colleagues, visitors and telephone callers and provide a welcoming environment
- To undertake duties before the school day, at break, at the end of the lunch period and after the school day as needed
- To attend meetings scheduled in the school calendar punctually
- To set cover work during any leave of absence
- To adhere to the School’s Safeguarding Policy.

**Notes:**

The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment

This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed

This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post

The duties may be varied to meet the changing demands of the school at the reasonable discretion of the Headteacher

Signed on Behalf of			
	Name	Signature	Role
City Academy Whitehawk			
AAT			
Music Teacher			



City Academy  
Whitehawk

## **PERSON SPECIFICATION**

**JOB TITLE: Music Specialist Teacher**

**GRADE: Mainscale and Upper Payscale**

**SECTION: City Academy Whitehawk**

<b>ESSENTIAL CRITERIA</b>	
<b>Job Related Education and Qualifications and Knowledge</b>	<ul style="list-style-type: none"><li>• Qualified Teacher Status</li><li>• Experience of teaching in primary education</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>• Understanding of the National Curriculum's content</li><li>• Experience of effective curriculum leadership</li><li>• Commitment to professional learning</li><li>• Commitment to, and constructive evaluation of, the school's agreed teaching and learning principles</li></ul>
<b>Skills/Abilities</b>	<ul style="list-style-type: none"><li>• Ability to teach music to children from every age phase at a consistently effective standard, worthy of emulation.</li><li>• Ability to devise curriculum plans across EYFS, KS1 and KS2.</li><li>• A demonstrable ability to lead a curriculum area effectively.</li><li>• A demonstrable ability to effectively develop 'best practice' in others.</li><li>• The ability to model a consistently positive, professional outlook, setting the tone to sustain our CAW 'buzz'.</li><li>• Ability to motivate children to achieve their best.</li><li>• Commitment to the education of the whole child.</li><li>• Ability to sustain an engaged, purposeful learning atmosphere</li><li>• Ability to create and sustain an attractive and stimulating classroom environment</li><li>• Commitment to communicating effectively within and between teams</li><li>• Ability to make and act upon accurate self-evaluation and demonstrate an 'open to learning', reflective approach</li><li>• Ability to work collaboratively and supportively with colleagues</li><li>• Ability to be flexible and demonstrate initiative</li></ul>
<b>Equalities</b>	<ul style="list-style-type: none"><li>• To be able to demonstrate a commitment to the principles of Equalities and to be able to carry out duties in accordance with the Trust's Equalities Policy.</li><li>• Commitment to the school's established reasonable adjustments</li></ul>

<b>DESIRABLE CRITERIA</b>	
<b>Job Related Education and Qualifications and Knowledge</b>	<ul style="list-style-type: none"><li>• NPQML or equivalent</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>• Experience of supporting in the delivery of Read, Write, Inc. teaching</li><li>• Experience of delivering the wider EYFS/KS1/KS2 curriculum (subjects aside from music)</li></ul>
<b>Skills/Abilities</b>	<ul style="list-style-type: none"><li>• Ability to teach using Read Write Inc. strategies</li><li>• In collaboration with Senior Leaders, demonstrate an ability to supplement existing practice by contributing new, exciting, practical ideas.</li></ul>