

## APPENDIX E

### Specialist Modern Foreign Languages Teacher - Manor Field Primary School - May 2019

You will be responsible to the Headteacher to promote and support the progress of all children to achieve the highest possible standards in MFLs. This role is to cover the teachers' PPA as well as lead on MFLs at Manor Field.

#### Main purpose of the role:

- Provide a high quality MFL education so that pupils develop a love of foreign languages
- Create MFL based opportunities and events both in school and the wider community
- Co-ordinate extra-curricular MFL activities

#### General:

- Support the vision, ethos and policies of the school
- Make a significant contribution to the aims, objectives and implementation of the school improvement plan
- Ensure high standards of professional conduct
- Lead MFL across the school and co-ordinate relevant events throughout the year
- Lead MFL after school clubs
- Lead relevant assemblies relating to the subject

#### Teaching and Development:

- Teach MFL as set out in the National Curriculum to all year groups including: understanding and using MFL; learning about a variety of languages and cultures, learn to converse in the language
- Lead on curriculum for MFL, monitor and evaluate aspects of teaching, learning and assessment for the subject
- Lead by example as a MFL teacher, modelling exemplary classroom practice
- Participate in continued professional development opportunities

#### Communication:

- Update the Senior Leadership Team on the effectiveness of MFL provision for pupils
- Liaise and collaborate with teachers and other professionals in relation to MFL
- Develop and maintain effective relationships with the wider school community

#### Additional Duties:

- Promoting and safeguarding the welfare of all pupils
- Ensuring a high standard of care for pupils is consistently maintained
- Carrying out any other duties to ensure the smooth running of the school which might reasonably be requested by the Headteacher

The range of duties listed above extend the role of a MFL teacher, but do not replace such other duties that may be required, as laid down by the School Teachers' Pay and Conditions Acts. All teachers will work within the framework of such legislation, as well as within LA and school policies and guidelines on curriculum and organisation. Specific variations will be made by negotiation with the Headteacher and Governing Body.

#### Person Specification

Short listing is carried out on the basis of how well you meet the requirements of the person specification. You should comment on the IMPACT of your work and experience to date that shows how you meet these requirements when you fill in your application form and prepare your supporting statement.	
Qualifications and Training	Essential
	<ul style="list-style-type: none"> <li>• Qualified teacher status or equivalent experience</li> <li>• Evidence of continual professional development (please indicate when you last attended any safeguarding or Child Protection training)</li> </ul>
Experience	Essential

	<ul style="list-style-type: none"> <li>● Experience of teaching MFL across the primary age range</li> <li>● Evidence of consistently good or outstanding teaching of MFL</li> <li>● Experience of planning and delivering a creative MFL curriculum</li> <li>● Ability to effectively manage pupil behaviour</li> <li>● Evidence of leading, motivating and inspiring colleagues</li> </ul>
	Desirable
	<ul style="list-style-type: none"> <li>● Experience of working in partnership with parents</li> <li>● Experience of working with SEND children</li> </ul>
Knowledge and Skills	Essential
	<ul style="list-style-type: none"> <li>● Understanding of the National Curriculum requirements for MFL</li> <li>● Understanding of the developments in theory and practice of effective teaching and learning in a foreign language</li> <li>● Monitoring, assessment, recording and reporting of pupil's progress in MFL</li> <li>● Ability to use different teaching and learning styles effectively</li> <li>● Understanding of the statutory requirements of legislation concerning Equal Opportunities; Health and Safety; SEND; Safeguarding and Child Protection</li> <li>● Ability to use a range of IT to support the teaching of MFL</li> </ul>
Personal Qualities	Essential
	<ul style="list-style-type: none"> <li>● An ability to maintain professional conduct and confidentiality</li> <li>● An ability to establish credibility with all staff and work as part of a team</li> <li>● Excellent communication skills, both written and verbal</li> <li>● Excellent attendance and punctuality</li> <li>● Proactive in the work environment</li> <li>● Enthusiastic and positive attitude</li> <li>● An ability to manage and prioritise workload</li> <li>● An ability to accommodate change, manage stress and be flexible</li> <li>● A high level of accuracy and attention to detail</li> <li>● Excellent time management and organisation skills</li> <li>● An ability to engage in self-reflection</li> </ul>
Equal opportunities	A strong knowledge of, and commitment to, inclusion and equality of opportunity
Safeguarding	Committed to safeguarding and promoting the welfare of children and expecting all staff to share this commitment