

Pro-forma 1 - Safer Recruitment Basic Job Description & Person Specification.

BRIGHTON & HOVE CITY COUNCIL

JOB DESCRIPTION

JOB TITLE: Class Teacher
REPORTS TO: Headteacher
DEPARTMENT: Education
SECTION: St Mark's CE Primary

PURPOSE OF JOB

As an effective member of the staff team, ensure that all children at St Mark's CE Primary School receive a vibrant and relevant education, enabling them to achieve their highest possible standards.

PRINCIPAL ACCOUNTABILITIES

1. Responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for, or comes into contact with.
2. Delivering and maintaining the effective implementation of school policies, schemes of work and related practice for all subjects but with particular emphasis on literacy and numeracy.
3. To oversee the continued care and welfare of pupils within your designated class.
4. To plan, prepare, deliver and assess lessons that enable each individual pupil to succeed.
5. To assist in building and maintaining positive relationships between parents, governors, the local community and the school.
6. To oversee the delivery of an effective xxx curriculum throughout the school leading to high expectations and standards. A comprehensive list of key tasks is available from the school.

NB IF THE SUCCESSFUL CANDIDATE IS AN NQT THIS SHOULD READ:

7. *To complete a successful NQT Induction year, with a view to taking on the leadership of a curriculum area in the following year.*
8. To be aware of health and safety issues and work within the guidelines of the Health and Safety Policy.

The list of duties in the job description should not be regarded as exclusive or exhaustive.

There will be other duties and requirements associated with your job and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.

Your duties will be as set out in the above job description but please note that the Council reserves the right to update your job description, from time to time, to reflect changes in, or to, your job. You will be consulted about any proposed changes.

BRIGHTON & HOVE CITY COUNCIL

PERSON SPECIFICATION

JOB TITLE: Class Teacher

GRADE: Teachers Main Scale

DEPARTMENT: Education

SECTION:

ESSENTIAL CRITERIA

Job Related Education and Qualifications and Knowledge

- Have either reached NQT status or have proven experience in primary teaching

Experience

- Be able to demonstrate excellent practice within primary education
- Own a clearly developed set of strategies for successful classroom management that has survived examination in a classroom context
- Have developed their own clearly developed set of principles that show an understanding of how children learn

Skills/Abilities

- Boundless enthusiasm for teaching
- Show a clear commitment to putting our children first
- Ability to add to the positive atmosphere in the staffroom
- Willingness to learn from us and dignity in teaching us in return

Equalities/ Safer Recruitment

- To be able to demonstrate a commitment to the principles of Equalities and to be able to carry out duties in accordance with the Council's Equalities Policy.
- Demonstrate an understanding of the importance of forming and maintaining appropriate relationships and personal boundaries with children and young people.
- Demonstrate emotional resilience in working with challenging behaviours.

Other Requirements

Uphold and support the Christian ethos of the school.