

BRIGHTON & HOVE CITY COUNCIL

<b>Job Title:</b>	Historic Garden Apprentice Gardener
<b>Reports to:</b>	Head Gardener Royal Pavilion and Museums
<b>Department:</b>	Environment, Economy and Culture
<b>Section:</b>	Royal Pavilion and Museums

**Context of Role – the ‘Finnis Scott Foundation Apprentice’**

The Finnis Scott Foundation are supporting this exciting new opportunity. The Garden of the Royal Pavilion is a grade II garden included on the English Heritage (EH) Register of Parks and Gardens of Special Historic Interest in England and is therefore of national interest and significance. It is a Garden of royal origin, designed and laid out for the Prince Regent, later King George IV, by the King's Deputy Surveyor John Nash and the royal gardener William Aiton. The Garden was restored in phases over a period of some 16 years from about 1984. It forms the Estate and intimate setting for the Grade I Royal Pavilion, which is the most iconic building in the city of Brighton & Hove, attracting thousands of visitors annually. The Garden is run on organic gardening principles and it is important that the postholder gains extensive knowledge in this area

**Purpose of the Job**

To learn to undertake horticultural work to a high standard in the Royal Pavilion Garden as directed, by the Head Gardener using a range of horticultural tools, equipment and garden maintenance machinery.

The post is a public facing one with public relations forming a significant part of the role.

To undertake the Horticulture and Landscape Operative Level 2 standard apprenticeship

**Principal Accountabilities**

1. To have an interest and be prepared to learn about the historic Regency garden and it's part in garden history.
2. To support the management of the Royal Pavilion Garden.
3. To learn to garden using organic gardening principles. The Garden is run without the use of any form of pesticide and herbicides.
4. To gain knowledge to carry out routine horticultural practice and operations, e.g. planting, and pruning, site preparation, turf maintenance, seeding, weeding.
5. To develop skills to identify the most common horticultural pests and diseases, and determine and carry out an appropriate method of eradication, in line with current legislation.
6. To carry out cleansing duties, to include litter clearance, litter bin emptying and removal of fly-tipping and to learn to identify hazards and take remedial action and report hazard to Team Leader.

## Gardener Job Description

7. Adhere with health and safety policies and abide by risk assessments
8. To participate in public engagement and events and to assist with public talks on horticulture and the Pavilion Gardens.
9. To gain knowledge in operating and maintaining a wide range of horticultural machinery e.g. rotary and cylinder mowers, strimmers, hedge trimmers, rotovators, turf-lifters, over-seeders, blowers.
10. To develop skills to advise about bylaws where appropriate, in order to help reduce or avoid disorderly conduct, and to give horticultural advice or other relevant information to the public.
11. To effectively assist the Head Gardener with varied gardening duties when the situation demands.
12. To complete all college study, course work and assignments and attend course at Plumpton College

### General Accountabilities

*The postholder will be required to undertake such other duties appropriate to the grade and character of the work as may reasonably be required of him/her. Therefore, the list of duties in this job description should not be regarded as exclusive or exhaustive.*

*The postholder must be prepared to implement the Council's Equalities Policy at a level appropriate to the job and must at all times carry out his/her duties with due regard to the Council's Equalities Policy.*

*The postholder must be prepared to be responsible for the implementation of, and compliance with, the provisions of legislation relating to the health & safety of such employees and areas of the workplace as fall under the direct control of the postholder and for complying with legislation relating to such works and contracts as are within the direct responsibility of the postholder.*

*The postholder's duties will be as set out in this job description but please note that the Council reserves the right to update the job description, from time to time, to reflect changes in, or to, the job. The postholder will be consulted about any proposed changes. Significant permanent changes in duties and responsibilities will require agreed revisions to be made to this job description*

### PERSON SPECIFICATION

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**Job Related Education, Qualifications and Knowledge**

- Interest in horticultural practices
- Awareness of outdoor risks and hazards

**Desirable Criteria**

- English and Maths GCSE A-C, 4-9 or equivalent

**Experience**

- Experience of horticulture or gardening (This does not necessarily have to be through paid employment)

**Skills and Abilities**

- Ability to undertake tasks with minimal supervision
- Willingness to use a wide range of gardening machinery
- Ability to communicate effectively with members of the public and other members of staff
- Ability to listen with care and attention and understand and follow instructions
- Willingness to carry out horticultural presentations
- Ability to work as part of a team
- Ability to deliver high quality and productive work
- Awareness of the need to identify and report hazards
- Ability to carry out heavy manual work
- Ability to maintain accurate records

**Equalities**

- Gardeners are required to uphold the employer's policies and communicate with diverse members of the public.

**Other Requirements**

- Required to work in all weathers
- To be able to present a professional and caring attitude towards the public

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