

# Mile Oak Primary School

## Mid-day Supervisory Assistant (Level A)

Mile Oak Primary School, Graham Avenue, Portslade, Brighton, BN41 2WN

Tel: 01273 294880, email: [recruitment@mileoak.brighton-hove.sch.uk](mailto:recruitment@mileoak.brighton-hove.sch.uk)

Part-time, term-time only, permanent.

Required as soon as possible.

**Mid-day Supervisory Assistant (Monday to Friday 1.5 hours per day)**

**Salary: NJC Scale 1/2 £17,942.36 - £18,933 (Pro Rata), 43.6 weeks/year**

To be responsible for the supervision and to ensure the safety of pupils in all areas inside or outside the school building throughout the midday break.

### Desirable skills, abilities and experience

- Ability to work to time constraints.
- Ability to use own initiative.
- Ability to support colleagues and contribute positively to team building and working together.
- Ability to listen and to communicate effectively with children.
- Ability to respond and act quickly to varying situations in a calm manner.

Please note that we do not accept Curriculum Vitae as a form of application. The job pack and application form are available to download from: <http://www.brighton-hove.gov.uk/content/jobs/council-jobs>. Alternatively, please email [recruitment@mileoak.brighton-hove.sch.uk](mailto:recruitment@mileoak.brighton-hove.sch.uk)

Our school is committed to inclusion and to safeguarding and promoting the welfare of children and young people. The school expects all staff and volunteers to share this commitment. All appointments are subject to an enhanced DBS check.

**Closing Date: Friday 2<sup>nd</sup> October 2020 12 noon**

**Interview Date: Week Commencing 5<sup>th</sup> October 2020**