



Carden Primary School

Head Teacher : Mrs Helen Longton-Howorth

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BRIGHTON
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Dear Candidate,

Thank you for your enquiry regarding the position of Reception Class Teacher at Carden Primary School. The position is full time and is a permanent role.

Carden is a two form entry mainstream primary school, with a nursery and a specialist speech and language facility.

We are looking to recruit a highly motivated outstanding teacher with excellent classroom management skills and high expectations for all children. They will be passionate about making learning fun, relevant, enjoyable and challenging. This is an exciting opportunity to join a fast-moving, forward-thinking school.

Ordinarily speaking we would very much welcome visits to the school are encouraged and welcomed to provide an opportunity to meet the Head teacher and other senior leaders. However, due to the fact that school is currently closed other than to a few children and key adults, visits will not be possible at this time. Please go to the school website or email the school office (admin@carden.brighton-hove.sch.uk) for more information about the school and the role.

Please find enclosed all the information you will need to make your application:

- Copy of advertisement
- Post Details pack
- Application form and guidance notes
- Knowledge, skills and experience grid

When completing section 5 of the application form – 'Knowledge, skills and experience relevant to the post', please refer to the grid provided. It is important that you provide evidence for each statement on this form.

The closing date for applications is Friday 24th April 2020 at 12 noon. Shortlisting will take place and successful candidates will be contacted thereafter. If you are shortlisted, interviews will take place on Thursday 30th April 2020 (either in person or using Zoom.)

Carden Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and children to share this commitment.

We look forward to receiving your completed application form.

Yours sincerely

Helen Longton-Howorth

Mrs. H Longton-Howorth
Head Teacher

