

## **JOB DESCRIPTION**

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<b>JOB TITLE:</b>	Speech and Language Therapist
<b>NJC PAY POINT:</b>	NHS Agenda for Change Band 5, dependent on experience
<b>LINE MANAGER:</b>	Registrar/SEND CO

### **PURPOSE OF JOB**

- To work within the therapy team as an integrated part of the school in its holistic approach to meeting student.
- To work proactively with staff and parent/carers to provide speech and language therapy to identified students. To assess student needs, develop individual treatment programmes and deliver therapy to a caseload.

### **PRINCIPAL ACCOUNTABILITIES**

1. To deliver SLT programmes/provision, according to the needs identified in Education Healthcare plans (EHCPs) and ensure that identified therapy provision is delivered.
2. To be aware of the SLT needs of all young people within the school, including those where no specific provision is stated in an EHCP and work towards embedding whole school approaches to meeting this need.
3. To regularly review student(s) progress against agreed outcomes, using appropriate assessment measures and make further recommendations and advise relevant staff.
4. To work alongside teaching staff and families to identify student difficulties within the classroom, school setting, home and community; promoting wellbeing, independence, access to learning, confidence and self-esteem.
5. To provide support and training to all education staff with regard to speech and language therapy interventions and whole school approaches.
6. To work as part of a multidisciplinary school team alongside relevant external professionals, including making referrals and writing reports where appropriate.
7. To write and maintain confidential case notes and reports and provide information as required for Annual Reviews.
8. Liaise with parents/carers as required and respond to concerns appropriately in line with school policies.

9. To attend INSET days and relevant CPD as well as provide training for school staff as required.
10. To take responsibility for ensuring that all mandatory training and professional registrations remains up to date.
11. Attend staff meetings, parent evenings and Annual Review meetings where necessary.
12. Prepare and deliver workshops to parents as required.
13. To provide an environment at all times that enables students to realize their potential and maximise their academic, social, physical and emotional development.
14. Promote the protection and safeguarding of learners through the active implementation of relevant school policies and procedures and raise any concerns relating to such procedures which may be noted during the course of his/her duty.
15. To uphold all school policies, with particular regard for policies relating to Safeguarding and Child Protection, Positive Behaviour and SEN and Disability.

The list of duties in the job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required

Your duties will be as set out in the above job description but please note that the school reserves the right to update your job description, from time to time, to reflect changes in, or to, your job in consultation and with the agreement of both parties.

## Person Specification

### Speech and Language Therapist

	ESSENTIAL	DESIRABLE
<b>QUALIFICATIONS</b>	Diploma/Degree in Speech and Language Therapy  State registration with Health and Care Professions Council	
<b>EXPERIENCE</b>	Documented evidence of continued professional development.  Appropriate experience working/training as a clinician with children and young people	Experience working with children and young people with complex needs including SEMH needs e.g. anxiety
<b>SKILLS &amp; ABILITIES</b>	Excellent communication skills  Good IT skills  Excellent oral and report writing skills	
<b>PERSONAL ATTRIBUTES</b>	Ability to be well organised.  Good timekeeper and ability to prioritise caseload	

Northeast Manor School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All staff will be expected to obtain an enhanced DBS Disclosure before starting in post.