

BRIGHTON & HOVE CITY COUNCIL

JOB DESCRIPTION

JOB TITLE: Teacher
REPORTS TO: The Headteacher
DEPARTMENT: Education
SECTION: St Luke's Primary School

School Teachers are required to carry out the duties set out in Schedule 1 of the Education (School Teachers Pay and Conditions of Employment) Order 1987 as amended by the School Teachers Pay and Conditions Document 2016. The particular duties of this post are set out below. These may be reviewed and amended in consultation with the post holder in the light of any changes in the requirements and priorities within the school.

Main Purpose of the Job

To teach pupils within the school and to carry out such other associated duties as are reasonably assigned by the Headteacher.

Main Functions

1. To implement a daily programme of teaching and learning to a designated class group in respect of the educational, social, behavioural and emotional needs of the pupils in that group.
2. To plan and prepare lessons for designated classes and to mark the work assigned to pupils.
3. To share responsibility for promoting a high quality learning environment.
4. To liaise, as necessary, with support teachers and other staff, both internal and external to the school, to achieve the best educational provision for the pupils within the class.
5. To maintain discipline in accordance with the rules and disciplinary systems of the school.
6. To contribute to meetings, discussions and management systems necessary to co-ordinate the work of the school as a whole.
7. To liaise and consult with parents and, when appropriate, to address individual needs or concerns.
8. To assess pupils' achievements and progress in accordance with arrangements agreed within the school.
9. To promote equal opportunities within the school and to seek to ensure the implementation of the schools equal opportunities policy.
10. To carry out the above duties in accordance with the Education Department's equal opportunities policy.

11. Willingness to co-ordinate a curriculum area.
12. To undertake such other duties as reasonably required by the Headteacher.

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

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PERSON SPECIFICATION

JOB TITLE: Teacher
GRADE: Teachers Main Scale
DEPARTMENT: Education
SECTION: St Luke's Primary School

KNOWLEDGE AND EXPERIENCE

- Experience of teaching within relevant Key Stage
- Evidence of a sound knowledge of recent educational developments in relevant Key Stage
- Evidence of recent exemplary and innovative classroom practice demonstrating commitment to both the academic and pastoral welfare of pupils
- Knowledge of the particular requirements of delivering education to pupils with special needs.
- Knowledge of strategies which are necessary to promote purposeful learning and progress.
- Understanding of inclusion.

SKILLS AND ABILITIES

- Able to teach at a good to outstanding level
- Ability to inspire and support others
- Ability to lead a curriculum area successfully
- A commitment to the inclusion of all children of all abilities
- Ability to manage and organise classes to create an effective learning environment.
- Ability to manage behaviour and relationships positively
- Ability to plan as part of a team and prepare programmes of work necessary for the delivery of the curriculum
- Ability to monitor and evaluate teaching and learning
- Ability to use research to improve practice
- Ability to use IT effectively both in personal work and in teaching & learning.
- Evidence of an understanding of equal opportunities

PERSONAL QUALITIES

- Well developed interpersonal skills and evidence of having used them effectively.

- Ability to work in a team.
- Ability to show initiative
- Ability to reflect consistently on practice

QUALIFICATIONS AND GTC REGISTRATION

- To have gained qualified teacher status.
- CRB checked.