

POST DETAILS PACK



Class Teacher for KS2

Salary – Teachers Main Scale

Hours – full-time

Advert date: Friday 21st June 2019

Closing date for applications: Friday 5th July 2019 (midday)

Interviews: Wednesday 10th July 2019

Start date: 1st September 2019

Please note that this post is exempt from the Rehabilitation of Offenders Act 1974 and is subject to an enhanced Disclosure and Barring Service check.

Job Description for the post of

KS2 Teacher

Elm Grove Primary School

Main Purposes of the job:

To work in partnership with the Headteacher to provide professional leadership for the school which secures its success and improvement, ensuring high quality education for all its pupils and improved standards of learning and achievement.

To carry out duties set out in the School Teachers' Pay and Conditions Document.

Principal Accountabilities:

1. Strategic direction and development

- 1.1 To work in partnership with the Headteacher and the Governors, in consultation with other interested parties, to work towards the vision and aims of the school and to establish policies for their implementation.
- 1.2 To support the Headteacher in maintaining the community ethos of the school.

2. Teaching and Learning

- 2.1 To work in partnership with the Headteacher to monitor, evaluate and ensure an appropriate curriculum relevant to the needs and abilities of pupils in the class.
- 2.2 To work in partnership with the Headteacher to promote and develop strategies for ensuring equal opportunities and inclusion for all members of the school community.
- 2.3 To plan for and teach all National Curriculum subjects at a level appropriate to KS2 pupils, differentiating for a wide range of abilities.
- 2.4 To work in partnership with the Headteacher, SLT members and other staff on any new initiatives or projects, including cross-partnership and cross-LA projects related to improving teaching and learning.

3. Leading and managing staff

- 3.1 Be a critical friend to staff, ensuring a listening ear, approachable manner and professional advice.
- 3.2 To demonstrate exemplary classroom practice, and the ability to improve standards of achievement and behaviour.

4. **Deployment of staff resources**

- 4.1 In collaboration with the Headteacher to manage and organise accommodation and other available resources efficiently and effectively taking account of the needs of the curriculum area being co-ordinated.
- 4.2 To work with the Headteacher to set challenging targets for improvement based on the analysis of data.

5. **Accountability**

- 5.1 Present the school's vision, aims, performance and goals in a manner appropriate to a range of audiences including governors, pupils, parents, the LA, the community, outside agencies and OFSTED to enable them to work in partnership with the school.
- 5.2 Ensure the parents and pupils are well-informed about the curriculum, attainment and progress of the pupils in the subject co-ordinated and about the contribution they can make to the school's success.

Elm Grove Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS disclosure is required for this post.

This post is subject to the current conditions of employment for Class Teachers contained in the School Teachers' Pay and Conditions Document, the required standards for Qualified Teacher Status and Class Teachers and other current legislation.

The list of duties in the job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.

Your duties will be as set out in the above job description but please note that the Council reserves the right to update your job description, from time to time, to reflect changes in, or to, your job.

You will be consulted about any proposed changes.

Key Stage 2 Teacher - Elm Grove Primary School **Person Specification**

Qualifications and Experience

Essential criteria	Desirable criteria
1. Qualified Teacher Status	
2. Evidence of successful Primary practice and an understanding of the curriculum in Key Stage 2	Strength in IT
3. Recent, appropriate professional development.	

Knowledge, skills and Attributes

Essential criteria	Desirable criteria
4. Ability to plan in order to improve quality and raise standards of achievement.	Evidence of at least one planned and completed School Improvement Issue.
5. Ability to use qualitative and quantitative data to aid decision making.	
6. Experience of a range of creative teaching and classroom strategies.	
7. Experience of providing support and pastoral care mechanisms for pupils.	
8. Committed to equal opportunities, provision for SEN and the celebration of diversity and a willingness to support inclusion.	
9. Good interpersonal skills and the ability to communicate with a wide range of audiences, including Governors, school, families and the community.	
10. Knowledge and skill in using ICT as a development tool, including up-to-date data handling, word-processing and presentation packages.	
11. Able to manage self, prioritise own time, and have an eye for detail	

12. Able to set and achieve demanding personal goals.	
13. To be able to demonstrate a commitment to the principles of Equalities and the celebration and promotion of diversity, and to be able to carry out duties in accordance with the Council's Equalities Policy.	