



## WESTDENE PRIMARY SCHOOL

Bankside,  
Brighton,  
East Sussex,  
BN1 5GN

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March 2020

Dear Candidate

### Pupil Welfare Officer

Thank you for the interest in our vacancy. We are looking to recruit a suitably experienced professional to co-ordinate and provide welfare support to pupils and their families by acting as the key contact for any concerns. The Pupil Welfare Officer will be expected to take on the role of designated person for child protection and assist in the maintenance of the policy and procedures for the school in relation to safeguarding. This is a key role within the school and the successful applicant will be working in close partnership with the school's senior leadership team to safeguard children and support their well-being.

Westdene is an inclusive and happy school situated on the northern outskirts of Brighton with over 670 pupils currently on roll.

We can offer the successful candidate:

- An opportunity to work as part of a friendly and supportive team.
- Highly motivated and enthusiastic children.
- Supportive parents and governors.
- Excellent professional development opportunities.

Visits to the school are warmly welcomed and can be arranged through the school office. Please don't hesitate to contact us if you require any further information. Additional information can also be found on the school website.

The closing date for applications is midday on Monday 30<sup>th</sup> March 2020.

Yours sincerely

Debbie Crossingham  
Headteacher

[www.westdenprimary.co.uk](http://www.westdenprimary.co.uk)

