# Shortlisting questions for Building Surveyor

## Guidance for applicants

As part of your application, you will need to provide answers to some shortlisting questions.

Do not send this document as a separate attachment. You will answer these questions on the online application system.

Your answers to the shortlisting questions are the most important part of your application. They will be used in the shortlisting process to assess whether:

* you meet the essential requirements for the role set out in the person specification
* you should be offered an interview.

Before you start your application, please read our guidance on [completing the application form](https://www.brighton-hove.gov.uk/jobs/council-jobs/application-form-guidance) and [on answering shortlisting questions](https://www.brighton-hove.gov.uk/jobs/council-jobs/shortlisting-questions-guidance). These give important advice which will increase your chance of success in the shortlisting process.

These are the questions you will be asked in the online application for this role. Do not answer them on this document. Instead, add your answers in the boxes that will appear as you go through the online application process.  
  
1. Give an example of a complex and challenging project you have worked on as a Building Surveyor in this position in the past two years. Please include the type of project, budgets, procurement routes, durations, challenges, outcomes, etc. Set out the role you undertook.

2. When planning a project and developing a specification of works, what is your approach to eliminating hazards and reducing risk? Give an example showing how this is in line with a Building Surveyor’s responsibilities acting as a Principal Designer under CDM Regs.

3. We organise works on a fantastic, diverse range of building types across the City. As well as organising planned maintenance works, defect diagnosis and identifying suitable remedial works can be a challenging but rewarding part of the work we do. What is your knowledge and experience around this as a Building Surveyor?

4. This role may require someone with good person management skills in line with our commitment to be fair and inclusive. What experience do you have of mentoring, supporting and developing a diverse group of direct reports?

5. The Council has ambitious targets for carbon reduction across its estate. We run a number of projects each year to introduce renewables and low carbon technologies into our buildings. Please tell us about a project you have personally overseen in this regard, your design involvement and the challenges you faced.