Longhill High School

11-16 mixed community school (NOR 1000)

Falmer Road, Rottingdean, Brighton BN2 7FR

Headteacher: Rachelle Otulakowski

Tel: 01273 304086

Email: personnel@longhill.org.uk

**Safeguarding Officer**

**SO1/2 £31,151 to £34,723 pro rata (pay award pending)**

**Actual Salary £27,460 to £31,624**

**Full Time 37 hours per week term-time only**

**Permanent**

**January 2024 or Sooner**

Working with the Designated Safeguarding Lead (DSL) you will be responsible for ensuring all safeguarding and child protection matters across the school are addressed in a timely and effective manner.

You will have experience of working in a school and have good understanding and knowledge of safeguarding policies and procedures.

There are four key areas of responsibility within this role:

* Managing safeguarding referrals
* Working with staff and other agencies
* Raising awareness of Safeguarding and Safeguarding Training
* Acting as an advocate for children and families with a social worker e.g. Looked After Children.

Closing date for applications**: Midday Monday 4 December 2023**

Shortlisted applicants will be invited to attend an **interview in the week commencing 11 December 2023**

Please read through the job pack for further information about this vacancy

**Job Pack**

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**Enquiries & How to Apply**

If you would like to discuss the role or arrange a visit to the school, please contact the Headteacher’s PA [personnel@longhill.org.uk](mailto:personnel@longhill.org.uk)

Please return your application by email to: [personnel@longhill.org.uk](mailto:personnel@longhill.org.uk) or by post for the attention of the Headteacher’s PA, Longhill High School, Falmer Road, Rottingdean, Brighton BN2 7FR

Please note that this post is exempt from the Rehabilitation of Offenders Act 1974, and is subject to a Disclosure & Barring Service (DBS) Check.

Longhill High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All candidates must complete our standard application form in order to be considered. CVs are not accepted in the interests of safeguarding.

Brighton & Hove City Council – Taking Action for Equality.