# Shortlisting questions –

# Regeneration Project Manager

## Guidance for applicants

As part of your application, you will need to provide answers to some shortlisting questions.

Do not send this document as a separate attachment. You will answer these questions on the online application system.

Your answers to the shortlisting questions are the most important part of your application. They will be used in the shortlisting process to assess whether:

* you meet the essential requirements for the role set out in the person specification
* you should be offered an interview.

Before you start your application, please read our guidance on [completing the application form](https://www.brighton-hove.gov.uk/jobs/council-jobs/application-form-guidance) and [on answering shortlisting questions](https://www.brighton-hove.gov.uk/jobs/council-jobs/shortlisting-questions-guidance). These give important advice which will increase your chance of success in the shortlisting process.

These are the questions you will be asked in the online application for this role. Do not answer them on this document. Instead, add your answers in the boxes that will appear as you go through the online application process.

1: Please give details of a project you have managed. Please include details of successes, and of challenges and how you overcame them

2: Please outline your experience of leading multi-disciplinary teams. How do you ensure projects are delivered in a timely and efficient way?

3: Please describe your approach to communicating with a wide range of stakeholders verbally and in writing, both inside and outside of the organisation. Please also provide details of how you ensure that your consultations are inclusive

4: Please tell us your experience or procuring goods or services. Please also outline your experience of managing contracts

5: Please describe the considerations of working in a local government environment, outlining any particular challenges and opportunities