

Safer Recruiting Additional Information Sheet

**CONFIDENTIAL**

Please complete the details below as appropriate for the position for which you are applying. This is in accordance with current guidance on safer recruitment practice in schools. If you are appointed, the information on this form will be stored on the Trust’s HR files.

**APPLICATION DETAILS:**

|  |  |  |
| --- | --- | --- |
| **Position Applied For** |  | |
| **Name of School** |  |  |
| **Full Name** |  | |
| **Date of Birth** |  | |

**IMMIGRATION AND ASYLUM ACT 2006:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ***We need to know that you are entitled to live and work in the UK. Please complete the section below:*** | | | | | | | | | |
|  | | | | | | | | | |
| **National Insurance Number** |  |  |  |  |  |  |  |  |  |
| **Do you have evidence of your entitlement to live and work in the UK?**  **(see note below)** | | | | | | *Yes / No* | | | |
|  | | | | | | | | | |
| As evidence of this entitlement candidates selected for interview will be asked to **bring one of the following documents: original payslip, correspondence from the Inland Revenue or other Government Agency or National Insurance Card. This document should contain both your name and your National Insurance number. We will also need to see your Passport, Birth Certificate or other letter/permit/document confirming your right to live and work in the UK.** | | | | | | | | | |