



**Coombe Road Primary School**

Every child, every family and every moment matters.

# **Class Teacher**

## **- Job application pack -**

"CHILDREN HAPPILY ATTEND THIS INCLUSIVE SCHOOL. THEY SHOW JOY IN THEIR LESSONS AND TALK ABOUT WHAT THEY KNOW WITH ENTHUSIASM." OFSTED, 2023

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# Welcome

Dear applicant,

On behalf of the children, staff and governors, I am proud that you have shown an interest in the post of class teacher at our lovely school. We are committed to providing an excellent learning experience within an inclusive culture of pastoral support and care: an experience built on the foundations of strong relationships, where everyone is valued.

As a one-form entry school at the heart of our community, there is a real ‘family feel’ to our school and the fact that all of our staff knows and understands the needs of all of our children is a true strength of the school. As a result, here at Coombe Road every child is given the opportunity to thrive as we remove barriers to learning, ensuring that all of our children make excellent progress and achieve as highly as possible.

We can only do this when we all work in partnership and as a diverse and welcoming school community, our doors are always open for any child, parent or carer who needs support or advice. Our staff are highly dedicated, approachable and want our children to succeed – our children deserve the best.

We aim to develop confident, successful and responsible children who are able to take ownership of their learning and become increasingly independent as they grow older. Through our values, we teach our children to be respectful to one another, make kind choices and to be curious about the world around them. As demonstrated by our curriculum, we also have a strong belief in high levels of aspiration and want to give all our children broad experiences to enrich their learning and to equip them with the cultural capital to shape their future and lead successful lives.

High quality and well supported staff are crucial for the success of our children and, as a small family-focused primary school, we are able to offer you a role within a highly supportive community. We have a strong vision that places relationships at the forefront of our ethos:

***Relationships are at the heart of our inclusive and welcoming school. We want all children to succeed socially, academically and emotionally, while having fun together.***

We had a ‘good’ Ofsted inspection last year, where the HM Inspector recognised our efforts to achieve this vision and noted that: ‘Children happily attend this inclusive school. They show joy in their lessons and talk about what they know with enthusiasm’.

Our aim in all appointments is to select colleagues who will share our vision, aspirations and ethos to make a real difference to our children’s lives. I would be delighted to show you around the school or speak to you about the role further, so please don’t hesitate to get in touch.



Mr Scrase, Headteacher

## Our curriculum drivers



# Information for applicants

**School:** Coombe Road Primary School, Milner Road, Brighton, BN2 4BP.

**Contact:** Please contact our office manager, Lumina Friedl, to visit the school or to submit an application:  
[admin@coomberoad.brighton-hove.sch.uk](mailto:admin@coomberoad.brighton-hove.sch.uk)

**Required:** September 2024

**Contract:** Full-time, permanent

**Closing date:** End of the day on Sunday 5<sup>th</sup> May 2024

**Interviews:** Friday 10<sup>th</sup> May 2024

**Safeguarding:** We have robust safeguarding procedures and our staff have responsibility to safeguard and promote the welfare of children with whom they have contact or for whom they are responsible.

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## Our school values

**RESPECT:** Show **respect** by looking after everybody and everything around you.

**KINDNESS:** Make **kind** choices for a happy school community.

**RESPONSIBILITY:** Be **responsible** for your own learning, actions and environment.

**CURIOSITY:** Never give up on being **curious** about the world and learning new things.

# Job description

## Purpose of Job

School teachers are required to carry out the duties set out in the School Teachers' Pay and Conditions Document. The particular duties assigned to this post are set out below. These may be reviewed and amended in consultation with the post holder in light of any changes in the requirements and priorities within the school.

## Main Tasks & Responsibilities

1. To be a highly effective class teacher, striving for high standards of teaching and learning and catering for the range of needs of all the children in the class.
2. Have a secure knowledge and understanding of the curriculum and latest initiatives.
3. To work within the framework of present and future school and national policies, paying particular attention to equal opportunities.
4. To plan and prepare both long, medium and short term plans for learning, and to contribute to regular planning and staff meetings.
5. To use effective assessment strategies to ensure learning is appropriate and levels of attainment and progress are monitored.
6. To adapt own practice through evaluating and reflecting on the impact as new initiatives are embraced and agreed as a school.
7. Have a creative and constructively critical approach towards innovation, being prepared to adapt practice where benefits and improvements are identified.
8. Review the effectiveness of teaching and its impact on learners' progress, attainment and well-being, refining approaches where necessary.
9. Following the school's policies, maintaining good order and discipline among the pupils and taking responsibility for the welfare and safety of all the children in the school's care.
10. To plan and resource a classroom environment which is stimulating, organised and conducive to ordered activities that will facilitate learning and enable children to maximise their full potential.
11. To ensure that classroom activity areas, outside areas and school displays are meaningful and of a high standard while reflecting the ethos and policies of the school.
12. To establish and maintain good relationships with children, parents, carers, colleagues and members of the governing body.
13. To attend any necessary training.
14. To act upon advice and be open to coaching and mentoring.
15. To report to parents and carers on the progress of pupils in the allocated class.
16. To participate in the performance management process.
17. To take responsibility for managing teaching assistants and classroom helpers within your class.
18. To contribute to meetings and discussions necessary to co-ordinate the work of the school as a whole, in a positive, professional manner.
19. To attend meetings with parents and carers when required.
20. To accept responsibility with other members of staff for implementing every day activities in accordance with school policies.
21. To accept responsibility for curriculum areas or areas of school organisation, or a combination of both.
22. To attend case conferences and prepare reports on the needs of individual children if and when the need arises.
23. To supervise children during morning break as per staff duty timetable.
24. To safeguard and promote the welfare of children in the school.

The list of duties in the job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.

# Person specification



Section	Essential criteria
<b>Job Related Education and Qualifications and Knowledge</b>	<ul style="list-style-type: none"> <li>• Qualified teacher status.</li> <li>• Experience of teaching within Key Stage 1 or Key Stage 2.</li> <li>• A satisfactory DBS check.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Evidence of consistently good practice within Key Stage 1 or Key Stage 2.</li> </ul>
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>• The responsibility to safeguard and promote the welfare of children with whom they have contact or for whom they are responsible.</li> </ul>
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>• Good knowledge of recent educational developments in the primary phase.</li> <li>• Thorough understanding of education in a diverse setting and related policies to ensure that classroom organisation and practice does not discriminate.</li> <li>• Sound knowledge of strategies which are necessary to promote successful learning and progress.</li> <li>• In depth knowledge of the requirements of the Key Stage 1 or Key Stage 2 curriculum and how ICT can be used to support learning in other curriculum areas.</li> <li>• Excellent ability to plan and prepare lessons to meet the needs of all pupils.</li> <li>• Ability to assess the needs of individual children and maintain appropriate records for the purpose of continuity and progress in curriculum areas.</li> <li>• Ability to select and use appropriate resources to create a stimulating and purposeful learning environment.</li> <li>• Commitment to equal opportunities within the whole school plan.</li> <li>• Excellent communication skills, including the ability to relate to and communicate with parents and carers to encourage their participation in our learning community.</li> <li>• Enthusiasm for working closely with other members of staff in the development of the curriculum and pastoral work of the school.</li> <li>• Commitment to encouraging children to develop their full potential.</li> <li>• A range of effective behaviour regulation strategies.</li> </ul>
<b>Equalities</b>	<ul style="list-style-type: none"> <li>• To be able to demonstrate a commitment to the principle of equality and to be able to carry out duties in accordance with policy.</li> <li>• To plan an effective curriculum that is broad, balanced and relevant to the needs and interests of children with SEND.</li> </ul>
<b>Other Requirements</b>	<ul style="list-style-type: none"> <li>• A commitment to role model and promote the school values.</li> <li>• Willingness and commitment to self development.</li> <li>• Ability to work flexibly as part of a team.</li> </ul>