# EAST SUSSEX COUNTY COUNCIL JOB DESCRIPTION

# Job Title: Teaching Assistant - Deaf Pupils

# Department: Children’s Services

# Grade: [Single Status 5](https://www.eastsussex.gov.uk/jobs/working-here/pay/east-sussex-single-status)

# Responsible to: Head of Hearing Support Facility

# Responsible for:

# Purpose of the Role:

The Sensory Needs Service manages four Hearing Support Facilities across East Sussex which are specialist provisions for Deaf pupils with severe or profound deafness.

This post focuses on facilitating inclusion for deaf pupils in a mainstream school. You will be working in a mainstream classroom supporting 1:1 with a pupil or small group. You will be asked to work with the classteacher and Teacher of the Deaf to support the children towards their individual targets. This may involve delivering small group or 1:1 interventions with deaf pupils and sometimes their peers. We have a strong focus on core subjects with a particular focus on developing children’s reading and vocabulary skills. You will be involved in pre and post teaching with the support of the class teacher/Teacher of the Deaf so the children are better equipped to access the mainstream classroom curriculum.

The children and the staff are very much part of the school community they are working within, although we also have the additional support of the wider ISEND team.

# Key tasks:

1. Develop knowledge of a range of learning support needs and to develop an understanding of the specific needs of the deaf pupil to be supported.
2. Taking into account the learning support involved, to aid the child to learn as effectively as possible both in group situations and on their own.
3. Assist, with teachers, and other professionals as appropriate, in the classroom.
4. In conjunction with the teacher of the deaf and/or other professionals, to maintain a system of recording children’s progress.
5. Provide regular feedback to the teacher, contribute to reviews of children's progress and participate in the evaluation of the support programme.
6. Where appropriate, to develop a professional relationship to foster links between home and school using home school communication books.
7. Liaise, advise and consult with other members of the team when supporting children where directed to do so.
8. Aware of school policies and procedures and attend relevant in-service training for both school and the wider ISEND service.
9. Aware of confidential issues linked to home/pupil/teacher/school work and to keep confidences appropriately.

# PERSON SPECIFICATION

# Essential education and qualifications

* [QCF level 2](https://www.gov.uk/what-different-qualification-levels-mean/list-of-qualification-levels) in English, Maths and Science or ability to pass an assessment at interview.

# Essential key skills, abilities, knowledge, experience, values and behaviours

* Recent experience of working within a school setting appropriate to the setting (Primary or Secondary depending on advert).
* Signing BSL to Stage 1 or a willingness to learn to sign.
* IT skills.
* Verbal communication skills.
* Organisational skills.
* Ability to work within a team.
* Ability to cope with change.
* Ability to present information clearly.
* Recent relevant experience of working with children in an educational setting.
* Experience which demonstrates commitment to equal opportunities.
* The willingness to be flexible.
* Clear appreciation of professional boundaries.
* Self-motivation and independent learning skills.
* Sensitivity in dealing with children, parents and professionals.
* Commitment to the core values of the department.
* Promotion of equal opportunities and anti-discriminatory practice.

# Desirable key skills, abilities, knowledge, experience, values and behaviours

* BSL signing to Stage 2 or beyond.
* Alternative communication skills e.g. Makaton, Widget etc.
* Child care qualifications
* Knowledge of school processes and procedures.
* Experience of the process of assessment.
* Multi Agency working.

**Document version control:**

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Name of person created/amended document: Sarah Miller-Cook

Job Evaluation Reference: 3351

Health & Safety Functions

This section is to make you aware of any health & safety related functions you may be expected to either perform or to which may be exposed in relation to the post you are applying for. This information will help you if successful in your application identify any health-related condition which may impact on your ability to perform the job role, enabling us to support you in your employment by way of reasonable adjustments or workplace support.

| **Function** | **Applicable to role**  |
| --- | --- |
| Using display screen equipment  | Yes |
| Working with children/vulnerable adults | Yes |
| Moving & handling operations | Yes |
| Occupational Driving | No |
| Lone Working | No |
| Working at height | No |
| Shift / night work | No |
| Working with hazardous substances | No |
| Using power tools | No |
| Exposure to noise and /or vibration | No |
| Food handling | No |
| Exposure to blood /body fluids | No |