

BRIGHTON AND HOVE CITY COUNCIL

JOB DESCRIPTION

JOB TITLE: Physical Education (PE) Specialist Teacher & Curriculum Leader

REPORTS TO: Headteacher

DEPARTMENT: Education

SECTION: Westdene Primary School

Purpose of Job

In addition to the responsibilities and expectations for teachers as set out in the school teachers' pay and conditions document you will also be expected to undertake the following duties and responsibilities as the PE Specialist Teacher & Curriculum Leader.

Principal accountabilities

- Promote, develop and support the delivery of high quality PE teaching and learning within the school.
- Play a fundamental role in providing a broad and engaging PE curriculum that is age appropriate and meets the needs of all pupils.
- Review and update the PE Policy and Schemes of Work in line with the National Curriculum and other curriculum guidance.
- Plan, prepare, and deliver lessons of high quality that motivate and inspire our learners.
- Create a secure, positive and stimulating teaching environment, maintaining the highest standards of organisation and discipline.
- Maintain assessment records and report on pupil's progress to class teachers, senior staff and to parents and carers.
- Contribute to development planning, evaluation and quality improvement processes.
- Develop plans and opportunities for children to become more active and lead healthier lifestyles.

- Support the delivery of school sports clubs and enrichment opportunities including those aimed at the least active and most vulnerable children.
- Work in partnership with local schools and school games organisers to plan and implement appropriate sporting competitions and enrichment opportunities.
- Develop links to both local and national governing bodies of sport.
- Play a leading role in preparing children for competitions, organising their transport to competitions with the admin team and coaching them during competitions.
- Undertake appropriate and agreed continued professional development.
- Implement appropriate health and safety policies and procedures to ensure a safe, effective and child friendly environment in all lessons and activities.
- Actively seek out and implement best practice safety procedures.
- Contribute to the effective deployment of support staff and resources.
- To lead on all professional development activities for PE & Sport within the school.
- To produce or support with any written reports as may be required.
- To evaluate learning in your subject and formulate appropriate action plans that will enhance learning and teaching, inspiring children to learn and make progress and promote high standards.
- To assist staff to develop confidence and competence in teaching PE.
- Play a fundamental part in the life of the school community, supporting the school ethos.